



come just as you are

BOARD OF DIRECTORS MEETING

April 20, 2006

Approved, 5.11.06

Members Present: Darren Beecher, James Dahlen, Reverend Paul Eknes-Tucker, Bill Langlois, Mark Poole, Nicole Simon

Members Absent: Andy Ansell, Kimberlee Bach

Guests: Kathy Barclay, Shauna Croom, Frank Kursinsky

Prayer Requests

Prayer requests were shared and Bill Langlois began the meeting with prayer. Reverend Eknes-Tucker welcomed the guests and opened the meeting.

Vision/Mission/Values Statement

Nicky Simon read the Vision, Mission, and Values. These are read in the beginning of all Board meetings in an effort to focus on what the congregation has identified as our strategic direction and goals.

Review and Approval of Agenda

The agenda was approved with the Finance Team item removed.

Agenda Items:

March 9, 2006 Meeting minutes

The minutes were received by unanimous consent.

Secretary's Report

Current church membership stands at 316.

Treasurer's Report

In addition to his written report, James explained that what looks like a loss for March is actually a payroll timing issue that reconciles itself. He reported that the budget will be reforecast to update it and make plans to earmark percentages for projects such as handicap accessibility and heating projects. He also noted that the Franklin Bank accounts will be closed and the funds transferred to USBank as soon as the paperwork is completed.

Property Team Report

In her written report, Kathy Barclay requested the Board consider two action items, and the action proceeded as follows:

1. James moved to approve repair of sections of the tile roof; Mark seconded, and the motion carried unanimously
2. Mark moved to approve purchase and installation of a new double-hung clad window without upper divided light in Rev. Murphy's office to accommodate installation of the air conditioner currently in Rev. Eknes-Tucker's office, and to approve purchases of two new air conditioners for Rev. Eknes-Tucker's and the Volunteer office (provided the cost for each does not exceed \$201); Darren seconded, and the motion carried unanimously.

In addition, Nicky expressed concern about the overflow of Whispering Hope items in Ackerman Hall; Rev. Eknes-Tucker volunteered to ask the bookstore staff to limit the excess to one table.

Rev. Eknes-Tucker reported that the vendor responsible for sidewalk ice removal is now aware of the inadequacy of their efforts this past winter, and will address the issue with more effective equipment in the future.

Marketing Team & Pride 2006

Marketing presented a written report with no action items. The Pride Team asked the Board to help publicize its need for volunteers, especially for the bookstore booth.

Personnel Team

Darren had nothing to report, but expects that Personnel will be an active team by June.

Policy Team

Mark reported that Policy has one new volunteer, and that he will connect with past members as part of his recruitment effort. He has connected with Ken Keate regarding his concerns about AGC's bylaws; Mark will follow up with an attorney and prepare recommendations for the Board.

Credit Card Machine: Nurit 80005

James reported that the credit card machine has arrived; Board and staff need to be trained on it. He moved to eliminate AGC's current touchtone ARU merchant number when the new machine is activated; Nicky seconded and the motion passed unanimously.

Handicapped Accessibility

James followed up on congregant interest in improving handicapped accessibility to the building, and reported that the issue requires a professional assessment. Nicky moved to use the funds in the Franklin Bank checking account (which would be transferred to the General Fund otherwise) as seed money toward an accessibility fund; Mark seconded and the motion carried unanimously.

Stewardship Discussion

In light of AGC's recent need to fund large capital projects, Mark suggested developing a long-range Stewardship plan.

Since the Board voted to establish a fund for the accessibility study, James recommended earmarking a percentage of the weekly offering for the furnace replacement.

Mark will work with Shauna to add a regular Stewardship column to the Weekly News. Reverend Dr. Cindi Love, Executive Director of the denomination, conducts fundraising conference-call workshops; the Board asked Mark to explore scheduling a session with her. He will also seek advice from a financial consultant.

Parament Expenditure

In response to a miscommunication regarding the Worship Team's purchase of Easter paraments for the Sanctuary, Nicky moved to reimburse Donovan Keeney for the \$1200 spent; Bill seconded the motion, and it carried by unanimous decision.

In addition, Nicky asked that Team Leads be updated on or reminded of the procedure.

Heating Ventilation System Remodel Update

James reported that the HVSR Team has changed its name to "HEAT Team" and that updates and the project timeline will be included in the Weekly News.

Accounting Items

James raised three questions for Board discussion:

- a. Giving Statistics, Purpose, Strategy

- Mark suggested a semi-annual stewardship update including more detailed information about how AGC congregants give; that information should focus on outcomes as opposed to tracking congregants into classes of givers, and be illustrative of tangible fundraising goals.
- b. Credit Card Policy
 - James has updated the credit card use policy for staff and volunteers; Shauna will distribute it as appropriate
- c. New Policy for check reimbursement and giving credits
 - James moved to implement the following policy:
Items must be submitted to the Treasurer no later than 30 days from the date on the purchase receipt or invoice to be eligible for reimbursement or giving credit. Requests that are denied may be appealed to the Board of Directors if special circumstances exist.
Nicky seconded the motion, and it carried by unanimous consent. This update will be publicized in the Weekly News.

Miracle Sunday

Reverend Eknes-Tucker was pleased to report that the 2006 Miracle Sunday campaign exceeded last year's effort by \$2,000 and gifts are still coming in.

To support the denomination's spring fundraising program without conflicting with AGC's Miracle Sunday plans, Mark moved to annually designate the Pentecost Sunday DUO fund offering to UFMCC's special offering. Bill seconded the motion, and it passed with unanimous consent. Reverend Eknes-Tucker will follow up with the Local Outreach Team.

Pastors Reports

Reverends Eknes-Tucker and Murphy submitted written reports. Reverend Eknes-Tucker reminded the Board of their upcoming retreat, scheduled for May 5 - 6, and presented the draft agenda. The Board decided that Shauna would attend the retreat to document discussions.

Young Adult Ministries

Nicky reported that Ryanne Underhill is stepping down as Team Lead; Kelly Reich has volunteered for the post.

Technology Team

The Board discussed the written report submitted by Peter Erdman. Podcasts of sermons are now available on the website.

Executive Session

Nicky moved to increase Shauna's position to 40 hrs per week effective 04/24/06. James seconded and the motion passed unanimously.

Mark moved to defer approval of the minutes from the meeting with the Property Team discussing the "Heating Ventilation System Remodel;" he will finalize the draft. Darren seconded and the motion passed unanimously.

Motion to Adjourn

Closing Prayer and Adjournment

Respectfully Submitted,
Shauna Croom for Bill Langlois, Secretary