

## APPROVED AGCMCC BOARD OF DIRECTOR'S MEETING

June 21, 2011

**Members Present:** Bruce Andrews, Terry Clements, James Dahlen (via phone), Donavon Keeney and Jackie Zurn. Excused absence: Brent Suther, Jean Zimmerman

**Guests:** Gary Gaylord, Paul Herzberg, Rhonda Bricco, Donald Jones, Donna Olsen, Mike Haase, Tim McKenna, Darren Beecher, Kathy Barclay, Brian Cihacek. Terry Clements acknowledged the guests present and thanked them for their continued support.

**Opening Prayer:** Prayer was led by Bruce Andrews, after hearing prayer concerns from those members and guests present.

**Vision/Mission/Values Statement:** Donavon Keeney read this Statement, which is reviewed at the outset of all Board meetings to remind us of our strategic focus and direction, as well as our commitment to ministry and to each other.

**Review and Approval of Agenda:** The meeting agenda was reviewed amended to note the June agenda, an Executive Session and the review of the May minutes. Following a motion by Jackie, and a second by Bruce, the agenda was unanimously approved as amended.

**May 2011 Minutes:** The minutes were reviewed and approved following a motion by Jackie and a second by Donavon.

**Secretary's Report:** Jackie reported that our membership stands at 289 members. There were no membership changes since the last meeting.

**Committee Reports:** Outreach: Brian provided a written update on current and future outreach and communication projects. Generosity/Fundraising: No report given as team is taking some time off. Property: Written report was provided in advance of the meeting along with a separate request for funding. Funding requests were tabled until after the Treasurer's report (rainleader disconnect project, small upper northwest roof membrane, permeable pavers/rain garden grant-funded projects). An email vote will be taken before the end of the week once the additional requested items have been resolved. Jackie will poll the board and communicate the results to the Property Team. Deacons: Gary informed the board that the rainbow flag fundraiser will cover the cost of a new flag and any remaining funds will support accessibility.

**Treasurer's Report:** James directed members to the printed materials distributed (YTD Financial Information, Profit & Loss, Accounts Payable Detail, Balance Sheet and MCC Tithe Report, Budget versus Actual Revenue/Expenses 2011). We ended May 2011 behind our budgeted amount by \$49,401 (approximately \$2,246/week year to date). The Credit Line balance is currently \$30,000. Our current credit line limit is \$50,000 and James is discussing with the bank a possible increase to \$75,000. Following a motion by Donavon and a second by Bruce, the Treasurer's Report was unanimously approved.

**Stewardship Summit:** AGC will be hosting the UFMCC Stewardship Summit on September 9-10<sup>th</sup>. Registration is \$40 per person unless there is a group of seven or more (\$25 per person). John Pigate will be the local point person. Bruce will contact John to provide UFMCC's contact information. AGC will support the efforts of the UFMCC in regards to lodging, transportation and food for the event. There will be some funding available for members of the Generosity Team to attend.

**Open Board Position:** Darren Beecher has volunteered to fill the open board position vacated by Becky Facer's resignation. After discussion of his continued leadership with the Generosity Team, a motion was made by Jackie, seconded by James and unanimously approved to appoint Darren effective immediately to the open board position until the November congregational meeting.

**Nominating Committee:** Tim McKenna will be chairing the Board of Directors Nominating Committee. The team will consist of three board members whose terms will end along with four congregants. Donavon, Terry and Jean will serve on the Nominating Committee as they will not be seeking re-election. The board will provide Tim with a list of potential congregants for the remaining open committee positions.

**Ministry Team Roles/Charters:** As a part of our continued strategic planning discussion, Terry stressed the need for consistency in ministry team charters (specifically roles and responsibilities).

**Application for Ordination:** Donna Olson requested the board's recommendation on her application for ordination. Terry thanked Donna for her service, and on behalf of the board of directors and congregation, she provided her signature to the application.

**Progress on the Project Plan:** Terry requested feedback from those present regarding the recent interim pastoral visit from Rev. Kevin Downer. Those present shared their feedback and comments they heard from others. Tim McKenna asked if we had received any feedback from Rev. Downer's previous congregations. Terry will follow-up directly with Rev. Elder Brock to inquire. As we continue through our transition, consistent communication with the congregation was stressed.

Open session was suspended to address personnel-related items in executive session.

Open session resumed with a motion by Donavon, seconded by Bruce to accept UFMCC's appointment of Rev. Kevin Downer as AGC's Interim Pastor. The motion was unanimously approved. James will coordinate the salary negotiation based on the discussed salary range.

Following closing prayer, then a motion by James to adjourn, second by Jean and a unanimous vote, the meeting was adjourned.

Next month, Darren will lead the opening and closing prayer, and Donavon will read the Mission/Vision/Values statement.

**Funding Requests** – After receiving the additional information requested regarding the property team proposed projects, an email vote of the board was taken on June 23<sup>rd</sup>. Listed below are the projects (both approved and not approved as noted).

- APPROVED - Rainleader Disconnect Project (rainleader disconnect, lower roof, scupper and downspout) - approved with contractor "B" with an estimated cost of \$3921.00.
- APPROVED - Metro Blooms grant-funded projects: parking lot entrance – replacement of asphalt with permeable pavers and 2nd rain garden at the SE corner of the building - no expense for AGC until year two (possible maint).
- NOT APPROVED - Small upper northwest membrane - roof project (outside the Pastor's office)