

AGCMCC BOARD OF DIRECTOR'S MEETING

August 16, 2011

Members Present: Bruce Andrews, Darren Beecher, Terry Clements, James Dahlen, Rev. Kevin Downer, Donavon Keeney, Brent Suther, Jean Zimmerman, Jackie Zurn.

Guests: Kathy Barclay, Gary Gaylord, Paul Herzberg, Mike Haase, Donald Jones, Frank Kursinsky, Donna Olsen. Terry Clements acknowledged the guests present.

Opening Prayer: Prayer was led by Brent Suther, after hearing prayer concerns from those members and guests present.

Vision/Mission/Values Statement: Donavon read this Statement, which is reviewed at the outset of all Board meetings to remind us of our strategic focus and direction, as well as our commitment to ministry and to each other.

Review and Approval of Agenda: The meeting agenda was amended to include an Executive Session (requested by Terry Clements). Following a motion by James, and a second by Jean, the agenda was unanimously approved as amended.

July 2011 Minutes: The minutes were reviewed, and amended to clarify the funding provided to the Young Adult Ministry trip (\$900). The minutes were approved as amended following a motion by Darren and a second by Brent.

Secretary's Report: Jackie reported that our membership stands at 290 members. Jackie will follow-up with Rev. Eknes-Tucker regarding his membership status.

Treasurer's Report: James directed members to the printed materials distributed (YTD Financial Information, Profit & Loss, Accounts Payable Detail, Balance Sheet and MCC Tithe Report, Budget versus Actual Revenue/Expenses 2011). We ended July 2011 behind our budgeted amount by \$44,009 (approximately \$1,420/week year to date). The budget to actual report reflects the budget changes made at the July special session. The last payment to Rev. Eknes-Tucker has been made (love offering). James will be transitioning the budget preparation process to staff for areas that report to the Pastor. James will coordinate the areas that report to the Board. Areas will focus on creating a mission-driven budget. James clarified that the Generosity/Fundraising team should also participate in the budget process. James will work on a slide to show the congregation to outline our current financial picture. Following a motion by Jackie and a second by Brent, the Treasurer's Report was unanimously approved.

Committee Reports: Property: Written report was provided in advance of the meeting. Four funding requests were submitted to allow sufficient time to complete the work before the heating season (approximately 10/15/11). Priority discussions were held regarding each project and the proposed risk. Following a motion by Jean, second by Brent, the board unanimously approved the funding requests with the understanding that the projects would be stretched out over August and September. Kathy informed the board that she has not been receiving property-related invoices to approve before

payment. The staff has been scanning invoices to James directly for entry into the system and then payment. James will follow-up with the staff and Kathy to clarify the process for invoice approvals.

Sunday Worship/Board Schedule: The following board members will be responsible for board rep and offering: 8/21 – Bruce, 8/28 – Darren, 9/4 – Brent, 9/11 – Darren, 9/18 – Terry or Jean, 9/25 – Bruce or Brent.

Interim Ministry/Pastor's Consent Report: Rev. Downer presented a written consent report outlining the following areas: Interim Activities, Celebrating Worship, Seeking Peace and Justice – Healing and Hope, Building Community, Growing Spiritually and Connection – Communication. Rev. Downer also presented the board with the Values Initiative description along with the Organizational Analysis. Next steps in the process include finalizing the Values Initiative Team (ideally 5-7 members with one person who has attended the size summit). This team will replace the core team outlined in the transitional ministry manual. The time commitment will be from early September through early November. The weekly commitment will average approximately two hrs/week, with some peaks and valleys along the way. Rev. Elder Brock has reviewed the documents in advance. Rev. Downer will train team members (including a video from MCC Toronto). The team will be responsible for drafting congregational messages. Terry clarified that the process will include surveys to the community and to members who have left (Rev. Downer confirmed that this would be part of the process). The formal process would wrap-up in June 2012 with the understanding that some long-term items will come out of this work. The Pastoral Search Team would then be formed in August/September 2012. Rev. Downer requested that the board review the documents provided and communicate any feedback to him directly. Terry will provide Rev. Downer with the names of interested members, while Rev. Downer's next steps include selecting team members, providing congregational updates (during service, website, etc).

The open session was suspended to hold an executive session.

Following closing prayer, then a motion by Jackie to adjourn, second by Bruce and a unanimous vote, the meeting was adjourned.

Next month, Jean will lead the opening and closing prayer, and Bruce will read the Mission/Vision/Values statement.